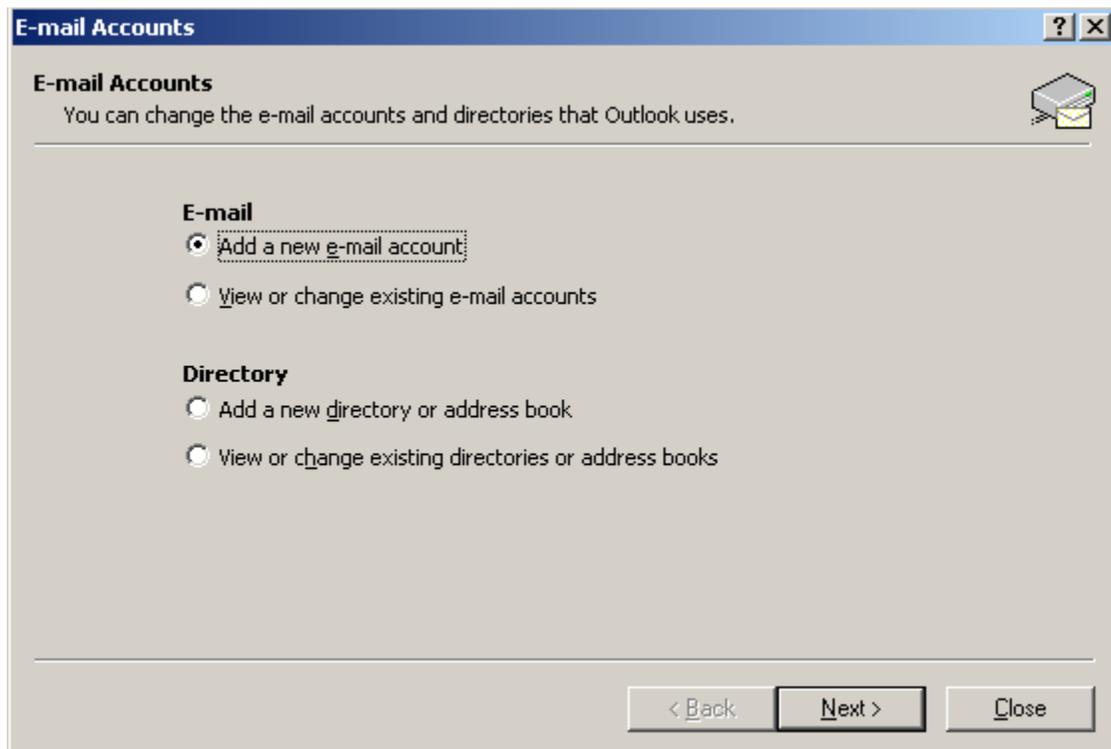


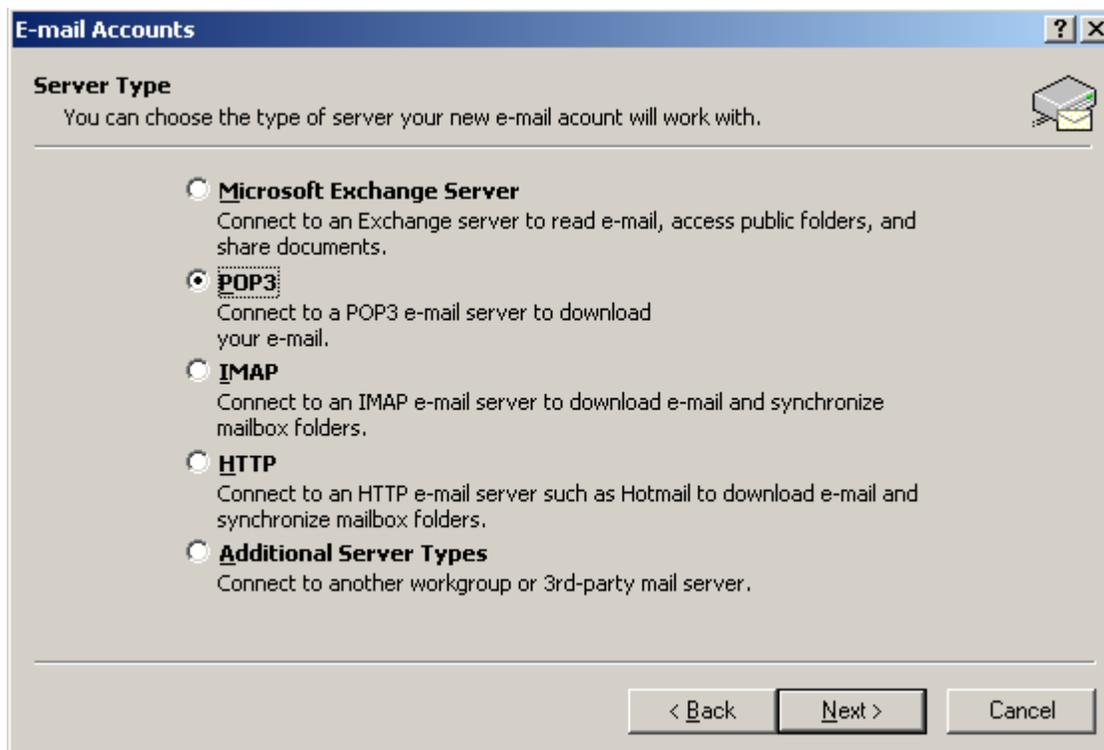


How to Setup Microsoft Outlook

The first time you open Microsoft Outlook it will start a wizard that will take you through the process of setting up a new eMail account.



Click "Add a new e-mail account" and click "Next"



Click "POP3" and click "Next"

E-mail Accounts ? X

Internet E-mail Settings (POP3) 

Each of these settings are required to get your e-mail account working.

User Information

Your Name:

E-mail Address:

Server Information

Incoming mail server (POP3):

Outgoing mail server (SMTP):

Logon Information

User Name:

Password:

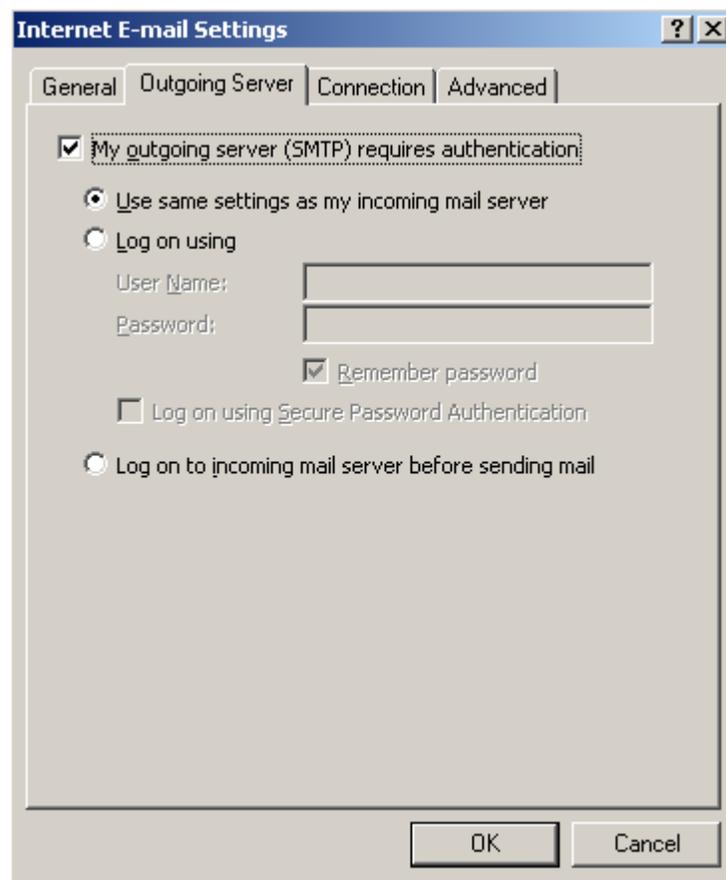
Remember password

Log on using Secure Password Authentication (SPA)

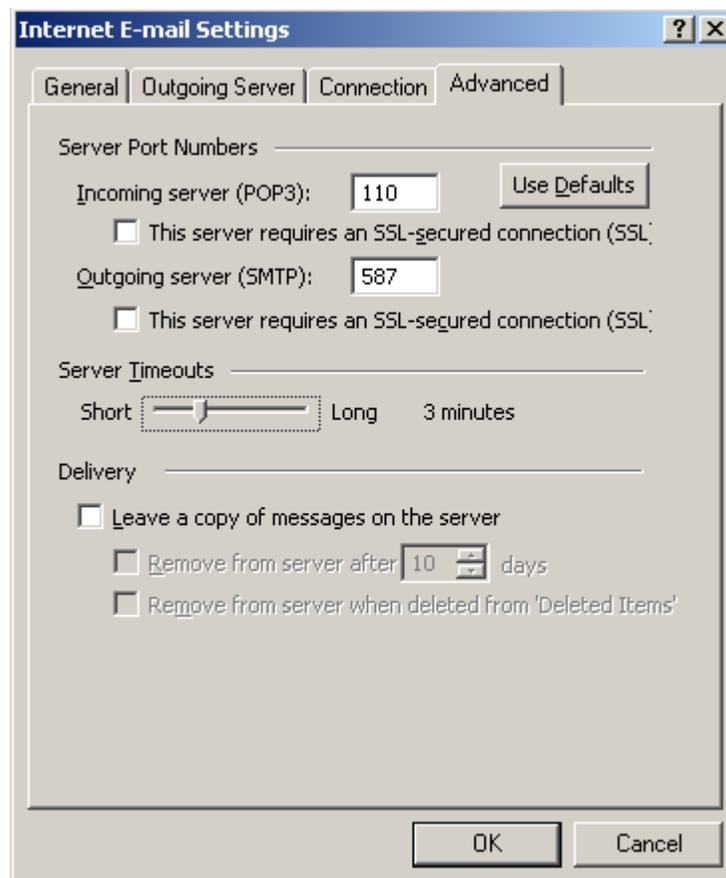
Test Settings

After filling out the information on this screen, we recommend you test your account by clicking the button below. (Requires network connection)

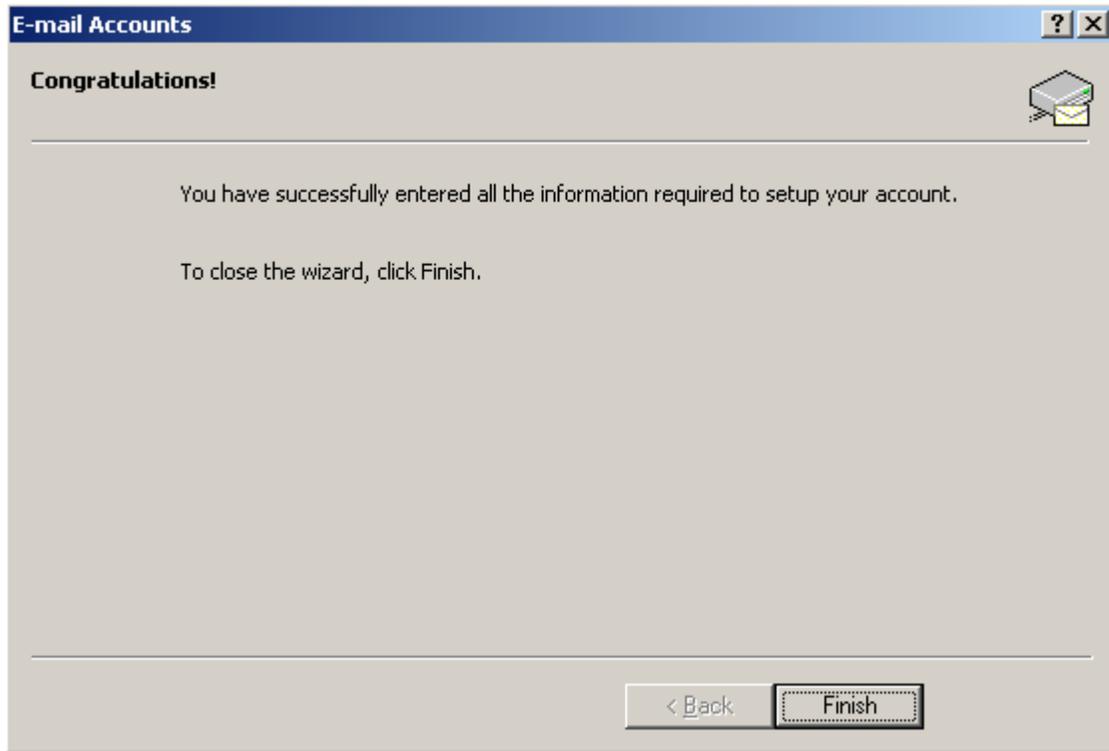
Enter The “User Information”, “Login Information”, and “Server Information” “mail.seasurf.net” in both of the incoming and outgoing server boxes and click “More Settings . . .”



Click on the “Outgoing Server” tab and click in the “My outgoing server (SMTP) requires authentication”



Click on the “Advanced” tab change “Outgoing server (SMTP):” to 587, and “Server Timeouts” to 3 minutes, and then click the “OK” button



If your computer does not show the above screen then click “Next’ button, and then for this screen click the “Finish” button and you are donw

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